

OWNER-OCCUPIED PROPERTIES - LEAD-SAFE HOMES PROGRAM APPLICATION

If your property is located in Outagamie, Calumet, Waupaca or Northern Winnebago County, please complete this form, sign, retain a copy for your records, and return it to the Lead-Safe Homes Program, 921 Midway Road, Menasha, WI 54952. Only completely filled in forms will be considered. Failure to provide accurate information will be reason for denial. **If you need assistance completing this application or have questions, please call 920-967-8898 or email LeadSafeHomes@FoxCitiesHabitat.org**

Part 1: PROPERTY OWNER INFORMATION – Individual Company

Property Owner Name - First Name	Middle Initial	Last Name
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Company Name (if applicable) _____

Property Street Address	Apt No.
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City	Zip code	County
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Phone Number	Email
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Best time to reach property owner?
 Before 9 a.m. 9 a.m. to 5 p.m. After 5 p.m.

How did you hear about the program?
 Local health department Housing agency Other:

Part 2: PROPERTY INFORMATION

About the property (check all that apply)
 Single family Multi-family, number of units: Land contract

Total number of people living in the household	Approximate square footage of the interior of the home
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The property currently has (check all that apply)
 Water Electricity Heat Previous or current roof leaks

	Yes	No	Do not know
Answer ALL of the following questions by checking "Yes," "No," or "Don't know."			
Was the property built before 1978? Approximate year built:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Was the property built before 1950?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the property taxes paid-up or have a tax payment plan in place? <small>(Do not complete: program use only) <input type="checkbox"/> Paid <input type="checkbox"/> Not paid Date Verified:</small>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is this property currently participating in a housing rehab program other than the LSHP? If yes, which one?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has this property ever been enrolled in a lead-hazard reduction program? If yes, which one?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the property insured for total loss? (attach proof of insurance) <small>(Do not complete: program use only) <input type="checkbox"/> Paid <input type="checkbox"/> Not paid Date Verified:</small>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is this property being used as a child care facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Part 3: OCCUPANTS AND REGULAR VISITORS

In the table below, list everyone who lives in the home or “visits regularly.*” Vacant properties are not eligible for the program. All occupants and frequent visitors, both adults and children, must be listed and information completed. Attach an additional sheet of paper, if necessary.

Habitat for Humanity does not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political belief.

Name – Occupant or Regular Visitor	Date of Birth (mm/dd/yyyy)	Currently Pregnant?	Enrolled in Medicaid or BadgerCare Plus?	Diagnosed with asthma?	Visited the ER in the last year for asthma?	Occupant or regular visitor?	Hispanic /Latino	Race: A – Asian B – Black W – White I – American Indian/Alaskan O - Other	For Internal Use Only	
									MA/BCP	BLL ≥ 5 µg/dL
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Occupant <input type="checkbox"/> Visitor	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Occupant <input type="checkbox"/> Visitor	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>	<input type="checkbox"/>
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* “Visits regularly” means visiting two or more times a-week for at least 3-hours each time, or 60-hours per year.

Part 5: AGREEMENTS AND SIGNATURE

The Property Owner

- 1) Authorizes the Department of Health Services (DHS) Lead-Safe Homes Program (LSHP), and their designees to obtain Medicaid or BadgerCare Plus benefit information, and blood lead laboratory results for the children residing in the unit, and that DHS may share these results confidentially with authorized program representatives;
- 2) Authorizes DHS LSHP or their designee to perform a lead inspection and risk assessment of the owner's property, and will cooperate fully with any lead hazard abatement work;
- 3) Acknowledges and agrees that Occupants of the property may be required to relocate for up to 10 days while work occurs;
- 4) Verifies that the answers provided in this application are accurate to the best of your knowledge and understands that providing false information can be grounds for DHS LSHP or their designee to deny participation and/or pursue legal action to recuperate project costs; and
- 5) Acknowledges and agrees that uninsured real or personal property is not the responsibility of the DHS LSHP. DHS LSHP is not responsible for damage to real or personal property, including damage due to theft or fire.

By signing below, the property owner acknowledges that they have completed this application accurately, and to the best of their knowledge, and that they agree to all of the items listed above.

SIGNATURE – Owner	Date signed
Print Name	

Before mailing. Did you?

- Sign and date your completed application form;
- Include your proof of homeowners insurance and paid property taxes;
- Keep a copy of this form for your records; and
- Mail or drop off all these materials to the **Lead-Safe Homes Program, 921 Midway Road, Menasha, WI 54952**

For Office Use Only:		Program Administrator:		<input type="checkbox"/> Grantee	<input type="checkbox"/> LSHP
Rec'd Date _____	<input type="checkbox"/> Pre-1978	<input type="checkbox"/> Pre-1950	<input type="checkbox"/> Denial	App No. _____	
RA Date _____	<input type="checkbox"/> ≥ 5µg/dL	<input type="checkbox"/> RA paid by HSI?		Denial Date: _____	
Program _____	<input type="checkbox"/> MA/BCP	<input type="checkbox"/> 301% FPL	Reason for Denial/Disengagement:		
Priority _____	<input type="checkbox"/> Taxes	<input type="checkbox"/> Insured			
Owner % _____					
If property located in locally serviced DOA CDBG or HUD grant area, date verified that property not enrolled locally:					